

CITY OF HUNTSVILLE

PRIVILEGE LICENSE APPROVAL APPLICATION FOR A COMMERCIAL ADDRESS

FOR OFFICE USE ONLY

CITY OF HUNTSVILLE TAXPAYER I. D. # _____ LOC # _____ LICENSE INSPECTOR OR CLERK _____
_____ NEW _____ OWNERSHIP CHANGE _____ LOCATION CHANGE _____ ADDITIONAL SCHEDULE NO. _____

TO WHOM IT MAY CONCERN:

I am applying for a City of Huntsville Privilege License according to Chapter 15 of the City of Huntsville Municipal Code.

TAXPAYER NAME (OWNING ENTITY) _____

DOING BUSINESS AS (DBA) _____

ADDRESS IN HUNTSVILLE _____ UNIT # _____

E-MAIL ADDRESS _____

BELOW IS A DETAILED & SPECIFIC DESCRIPTION OF BUSINESS TO BE CONDUCTED AT THIS ADDRESS.

Square footage in building _____

If this is an eating establishment what is the seating capacity _____

Number of parking spaces at this business _____

Will there be any remodeling/construction? Yes No

NAME OF PERSON TO BE CONTACTED IF ANY QUESTIONS ARISE DURING THE APPROVAL PROCESS.

NAME (please print or type) _____ (_____) _____ (_____) _____
DAYTIME TELEPHONE NUMBER CELL PHONE NUMBER

SIGNATURE _____

DATE _____

DISPOSITION

DEPARTMENT	RECOMMENDATION APPROVAL/DISAPPROVAL	SIGNATURE OF AUTHORIZED REPRESENTATIVE	DATE
1. Zoning Admin. 256-564-8008	_____	_____	_____
2. Finance Dept. 256-427-5197	_____	_____	_____
3. Inspection Dept. 256-427-5342	_____	_____	_____
4. Fire Dept. 256-427-5150	_____	_____	_____

NOTE: Department memorandum should be attached to application for disapproval recommendations and other cases, where needed for clarification after notifying the above named person (if possible) of the circumstances involved.

REMARKS/COMMENTS